THE COMMONS @ PETTAWAY *a shared space*

The Commons: a rentable multi-purpose studio and event space in Little Rock.

Driving connection,
building healthy communities,
reinventing civic common spaces.

Our goal is to provide a shared space for connection, learning, health/wellness, and healing. Founded in 2023, we strive to bring people together to create a community that celebrates its diversity and shared values.

We offer a variety of programs and activities, such as classes, workshops, and events to foster community growth. We also rent the space to the community for events, markets, and gatherings.

Need to Know: The Commons is located upstairs of Pettaway Coffee in Pettaway Square, 406 E 21st St, Little Rock, AR 72206. You can find our website, www.pettawaycommons.com, as well as our weekly and monthly class schedule here. If you are interested in renting the space, email your request to fuelingconnection@gmail.com. Someone will respond promptly to set up a time to visit and/or answer questions. Note: there are stairs to reach this venue. If this is an issue, there are online meeting options to accommodate attendees. Setup and breakdown are included in the rental time.

Amenities:
- Open, clean space, large windows, private bathroom.
- Fitness equipment.
- Tables/chairs/tablecloths for up to 60 people.
- Large TV and Meeting Owl (360® camera/mic/speaker) for optimal hybrid meetings.
- Dry erase board.

Hourly Rates:
- w/ tables/chairs: $45 + tax.
- w/ tables/chairs + TV + tablecloths: $55 + tax
- w/ tables/chairs + TV + online meeting capability: $65 + tax.
- After 7 pm rental: $100/hour.

Holiday/Nights (after 7 pm) Hourly Rates:
- w/ tables/chairs: $100/hour.
- With tables/chairs + TV + tablecloths: $110/hour
- Full Online meeting capability $120/hour.

*There is a cleaning fee of $30 for events lasting longer than an hour or if serving food/beverages.

See back for details on reservation/payment, setup, and breakdown procedures.

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Reservation/Payment:

- ✓ A non-refundable down payment of 20% will hold your reservation with full payment due 2 weeks prior to the event.
- ✓ Payments can be made by cash, check (to The Common Spaces, LLC), or card (Square).
- ✓ Cards will incur a processing fee, please inquire for final estimate before payment.
- ✓ We offer a discount to non-profit organizations, please inquire for this rate.

Setup: The tables and chairs are stored on a rack and need to be re-loaded at the end of the event. If decorations are to be used, they cannot damage the walls. If the entry table is used for decorations, please place existing items inside the table during use. Please take care with the pulleys when raising/lowering the shades. Keep the windows closed and locked during events. Unless conducting a fitness class, please do not use the fitness equipment during events. There are fans with a remote, light dimmers, and two wall mounted AC units. Feel free to alter the temperature/setting during use. (Sun = heat, Snowflake = A/C)

Breakdown: Return all chairs and tables to the storage rack and entry table to original setup. Use the wall mounted remote controls to set the temperature upon leaving: in the summer set the "mode" to A/C (snowflake) 75 degrees, in the winter set "mode" to heat (sun) 67 degrees. Set the fan setting to "auto". Please note the current Pettaway Coffee hours to know when the coffee shop will be closed. During closed hours, guests are not allowed in the coffee shop area and these doors will be locked. Once breakdown is complete, please use the downstairs northeast door (facing the square's courtyard) to exit. You will manually unlock from the inside to exit and hit "lock" on the keypad outside to lock behind you. Send a text to 501-772-0497 once left.

Thank you for considering The Commons at Pettaway Square for your event, meeting, class, and/or workshop.

We would like to hear from you, what do you think makes a community thrive and stay connected? Take our survey.
Leave us a review on Google here.
Find us on Facebook, Instagram, and YouTube.