



Quote Reques

A rentable creative studio and event space in Pettaway Square.

Building deeper community ties through the power of place.

Need to Know. Pettaway Commons is located upstairs of Pettaway Coffee. We are two separate businesses, both providing meaningful spaces for human connection. Visit our website to learn more about our vision, scheduled classes, and special events. Scan the QR code above for a <u>quote request</u> to rent the Commons.

Amenities:

- 1,200 sqft of open space, large windows, private bathroom.
- Fitness equipment, bluetooth speaker, dry erase board, small chalk board.
- Tables/chairs/tablecloths for up to 60 people. Podium for speaker.
- Large TV and Meeting Owl* (360° camera/mic/speaker) for optimal hybrid meetings.

Hourly Rates:

- Open Space: \$35 + tax.
- Tables + Chairs: \$45 + tax.
- Tables + Chairs + TV + tablecloths: \$55 + tax
- above + Online Mtg Capability: \$65 + tax.
- Nights (after 7 pm): \$100 + tax includes all amenities.
- Discounts are available for resident teachers/vendors, non-profits, and small community organizations. Please inquire about these rates and commitments.

Other considerations:

- There are stairs to reach this venue and online meeting options to accommodate attendees if needed.
- We love our space, please help us keep cleaning fees low by treating it respectfully. Low volume events: \$50; high volume events: \$100.
- Combined rental of Pettaway Coffee (downstairs) and Pettaway Commons (upstairs) available. Please inquire for these rates/prices and availability.

Reservation/Payment:

- A non-refundable down payment of 20% holds a reservation with full payment due 2 weeks prior to the event.
- > Payments must be made by card and will incur a 3.5% processing fee.
- > Rental times must include setup and breakdown.

We know you have a choice in where to host your event and as a locally owned small business, we would appreciate your business!





